

**The Oral History Project of the University of the Pacific
Sponsored by The Emeriti Society and The University Archives**

PERSONAL INTERVIEW GUIDE

Review the questions on this Guide. Some may not apply to the interviewee and may be skipped.

Think about what this person would have insight into that others may not.

Do not limit questions to those on this guide.

Let tangents happen, as long as it is University related.

Don't hesitate to ask for examples or ask follow-up questions.

PREFACE QUESTIONS FOR INTERVIEWER TO BE RECORDED FIRST

- A. What is the Interviewers Name?
- B. What is the name of the interviewee(s)?
- C. What is t ?
- D. Where is the interview being conducted?

1. ARRIVAL AT THE UNIVERSITY

- A. What years did you serve the University? What were your official titles?
- B. What circumstances brought you to PACIFIC?
- C. If you had to relocate to come to PACIFIC, what were your first impressions of the city and people of Stockton?
- D. What were your first impressions of PACIFIC? (Its physical appearance and the faculty, staff, students, and administrators of the campus.)
- E. Was there someone at PACIFIC who was especially helpful in your initial orientation to PACIFIC?

2. CURRICULUM AND PROGRAMS

- A. Describe the changes that you observed in the curriculum during the years you were at PACIFIC.
- B. Describe course or innovative programs that you helped to develop at PACIFIC.
- C. What was your perception of your task to enhance the educational and academic programs and mission of the University? What were the primary challenges?

3. ADMINISTRATION

- A. In your administrative position(s), to whom did you report and who reported to you?
- B. Describe your administrative philosophy and style?
- C. What procedures did you use to communicate effectively with the University community?
- D. In what ways were you accessible to the University community?
- E. Which of your administrative activities were the most and least productive?
- F. Which of your administrative activities were the most and least enjoyable?
- G. Do you think that the committee structure of the University produces effective governance? How did this structure affect your productivity?

4. THE PEOPLE

- A. Who were the individuals at PACIFIC that were most memorable and why?
- B. Who were the individuals at PACIFIC who were most helpful and supportive in your mission? Were there individuals who were not supportive?
- C. During the years you were involved with PACIFIC how would you describe these groups:
 - 1) Students
 - 2) Faculty
 - 3) Administrators
 - 4) Staff
 - 5) Regents
 - 6) Alumni and University Donors
- D. How would you describe the working relationships between faculty and administrators during your years at PACIFIC?
- E. How would you describe your working relationships with faculty and the administrators?

5. PROGRAMS

- A. Describe programs that you had been involved in or had an interest in that you feel were particularly significant?
- B. Which ones were successful? Were there programs which were not as successful as you expected?

6. CONTROVERSIAL ISSUES

- A. Were there controversies that emerged during your period of service? If so describe them. Who were the major players in the controversy?

